

memorandum

Idaho Operations Office

Date: March 31, 2003

Subject: Third Quarter FY 2003 NSNF Program Assessment Schedule (NSNFP-QA-03-020)

To: Distribution

Attached is the third quarter FY 2003 NSNF Program Assessment Schedule. Please direct any questions regarding the schedule to D. A. Armour at (208) 526-3512 or to me at (208) 526-1181.

Robert L. Blyth, Program Manager
National Spent Nuclear Fuel Program QA

Attachment

DISTRIBUTION

D. Armour, NSNFP
R. Blaney, EM-41
M. Collins, RL
B. DeMonia, OR
M. French, RL
C. Gelles, EM-33
S. Gladson, NSNFP
A. Griffith, EM-21
T. Hill, NSNFP
W. Hurt, NSNFP
R. LaGrange, EM-42
H. Loo, NSNFP
C. Majumdar, EM-43
S. Morton, NSNFP
G. Nichols, SR
R. Ponik, SR
J. Rhoderick, EM-43
S. Robison, EM-31
S. Veitenheimer, RL
C. Weber, DOE/RW
P. Wheatley, NSNFP

cc: R. Barmettlor, FH
J. Blaylock, DOE/RW
N. Boyter, FH
J. Cox, BBWI
D. Dimmick, WSRC
T. Fallon, BBWI
J. Flaherty, RW/NQS
J. Hair, WSRC
J. Klos, FH
R. Korenke, BBWI
F. Leach, WSRC
S. Loflin, WSRC
E. MacQuarrie, FH
J. Mathews, FH
G. Mata, FH
J. McClusky, FH
R. McCormack, FH
L. Mooney, BBWI
E. Opelski, RW/NQS
T. Orgill, FH
R. Pahl, ANL-W
L. Powell, LMES
J. Powell, WSRC
H. Rew, FH
D. Smith, FH
W. Sneed, WSRC
D. Takasumi, FH
M. Thurgood, JMI
R. Toro, RW/NQS
D. Turner, Bechtel Jacobs
S. Turner, FH
D. Vance, FH
D. Volkman, FH
R. Wade, BBWI
NSNF QA Staff
NSNF File No. 5724.1801.1

EXTERNAL bcc DISTRIBUTION:

ID DISTRIBUTION:

M. Arenaz
J. Bateman
G. Beausoleil
G. Bowman
R. Davis
P. Dirkmaat
R. Kay
R. Ramsey
T. Smith
R. Wilbur
M. Willcox

CONCURRENCE

RECORD NOTES:

1. Third Quarter FY 2003 NSNF Program Assessment Schedule.
2. Memo and schedule prepared by Don Armour, NSNFP QA Staff, at the direction of R. L. Blyth.
3. This letter/memo closes CATS number N/A.
4. The attached correspondence has no relation to the Naval Nuclear Propulsion Program. Naval Reactors concurrence is not required.



NATIONAL SPENT NUCLEAR FUEL PROGRAM

ASSESSMENT SCHEDULE

3rd QUARTER FY 2003

Signature: _____ /s/ _____ D. A. Armour, QAS Manager	Date: _____ 3/31/03 _____
Signature: _____ /s/ _____ R. L. Blyth, QAPM	Date: _____ 3/31/03 _____

File No. 5724.1801.1

NATIONAL SPENT NUCLEAR FUEL PROGRAM

Assessment Schedule – 3rd Quarter FY 03 National Spent Nuclear Fuel Program (NSNFP) (Internal)

Assessment Start Date	Assessment Type and Number	Assessment Activity and Scope	Assessing Organization	Assessment Team	Status
06/03	03-NSNF-S-003	Surveillance of NSNFP SNF Database Activities	NSNF QA Staff	STL–TBD	Originally scheduled for 01/03. Deferred to 06/03, awaiting issue and implementation of new NSNFP database procedure.
02/13/03	03-NSNF-S-004	Surveillance of NSNFP SNF Activities – Assess Performance of Deficiency Performance Preparation	NSNF QA Staff	STL– O. Marcum	Complete. Report issued 02/20/03; no findings
04/14/03	03-NSNF-AU-001	Annual Internal Audit of the NSNFP Program	NSNF QA Staff	ATL - L. Kimbro A - R. Toro * A - R Hendrickson	
04/02/03	03-NSNF-S-005	Surveillance of NSNFP SNF Activities – Assess Completion of NSNFP Audit Records	NSNF QA Staff	STL– C. Kido	Initiated 02/24/03, deferred to 04/02/03 due to personnel resource changes.
05/03	03-NSNF-S-006	Surveillance of NSNFP SNF Remote Welding Activities	NSNF QA Staff	STL– D Armour	
4 th Qtr	03-NSNF-S-007	Surveillance of NSNFP SNF Activities – specific activity TBD	NSNF QA Staff	STL– TBD	
4 th Qtr	03-NSNF-S-008	Surveillance of NSNFP SNF Activities – specific activity TBD	NSNF QA Staff	STL– TBD	
TBD	TBD	Annual Quality Assurance Management Assessment (QAMA) of the NSNFP	RW-OQA	TBD	
4 th Qtr	TBD	Annual RW Audit of the NSNF QA Program	RW-OQA	TBD	

S = Surveillance

TBD = To be determined

NA = Not applicable

Abbreviations: NSNFP-National Spent Nuclear Fuel Program; QA-Quality Assurance; PMP-NSNF Program Management Procedures; RW-Office of Civilian Radioactive Waste Management; DOE-Department of Energy; ATL-Audit Team Leader; A-Auditor; TS-Technical Specialist; HLW-High Level Waste; STL-Surveillance Team Leader; ST-Surveillance Team Member.

Note: Assessments identified with an asterisk (*) to be observed by RW.

NATIONAL SPENT NUCLEAR FUEL PROGRAM					
Assessment Schedule – 3rd Quarter FY 03					
Department of Energy (DOE) Spent Nuclear Fuel (SNF) Sites					
Assessment Start Date	Assessment Type and Number	Assessment Activity and Scope	Assessing Organization	Assessment Team	Status
SRS					
TBD	03-SRS-AU-001	Limited Scope Audit of WSRC SNF QA Program	NSNF QA Staff	ATL- C. Kido A-TBD *	Waiting on completion of revised SRS SNF Program
ORNL					
4 th Qtr	03-ORNL-S-001	Surveillance of ORNL SNF Shipment Activities	NSNF QA Staff	STL–TBD	Waiting on completion of SNF shipments to INEEL.
INEEL					
02/20/03	03-INEEL-S-001	Surveillance of INEEL Nonlicensed SNF QA Program Activities	NSNF QA Staff	STL–T. Morgan	Complete. Report issued 03/05/03; no findings
06/09/03	03-INEEL-AU-001	Annual Implementation Audit of INEEL Nonlicensed SNF Project QA Program.	NSNF QA Staff	ATL-TBD A-TBD *	
RL					
04/28/03	03-RLSNF-S-001	Surveillance of Fluor Hanford SNF Project Activities and Corrective Action Closure	NSNF QA Staff	STL–T. Morgan	
07/03	03-RLSNF-AU-001	Annual Implementation Audit of Fluor Hanford Spent Nuclear Fuel (SNF) Project QA Program Includes K-Basins, “T” Plant and River Corridor activities	NSNF QA Staff	ATL-TBD A-TBD *	

AU = Audits

S = Surveillance

TBD = To be determined

NA = Not applicable

Abbreviations: NSNFP-National Spent Nuclear Fuel Program; QA-Quality Assurance; PMP-NSNF Program Management Procedures; RW-Office of Civilian Radioactive Waste Management; DOE-Department of Energy; ATL-Audit Team Leader; A-Auditor; TS-Technical Specialist; HLW-High Level Waste; STL-Surveillance Team Leader; ST-Surveillance Team Member; SRS-Savannah River Site; ORNL-Oak Ridge National Laboratory; RL-Richland Operations Office (Hanford); INEEL-Idaho National Engineering and Environmental Laboratory; FH-Fluor Hanford.

Note: Assessments identified with an asterisk (*) to be observed by RW.

NATIONAL SPENT NUCLEAR FUEL PROGRAM

Assessment Schedule – 3rd Quarter FY 03

National Spent Nuclear Fuel Suppliers

Assessment Start Date	Assessment Type and Number	Assessment Activity and Scope	Assessing Organization	Assessment Team	Status
					To date, none scheduled

AU = Audits

S = Surveillance

TBD = To Be Determined

NA= Not Applicable

Abbreviations: NSNF-National Spent Nuclear Fuel; QA-Quality Assurance; PMP NSNF Program Management Procedures; RW-Office of Civilian Radioactive Waste Management; DOE-Department of Energy; ATL-Audit Team Leader; A-Auditor; STL-Surveillance Team Leader; ST-Surveillance Team Member; TS-Technical Specialist; HLW-High Level Waste; ANL- Argonne National Laboratory (E) East and (W) West; SRS- Savannah River Site; ORNL-Oak Ridge National Laboratory; RL-Richland Operations Office (Hanford); INEEL- Idaho National Engineering and Environmental Laboratory; PNNL-Battelle Pacific Northwest National Lab.

Notes: Assessments identified with an asterisk (*) to be observed by RW.